



## DEAR EXHIBITOR

### WELCOME TO CLARION HOTEL TRONDHEIM!

#### **Before the exhibit:**

Materials for the conference should be shipped to the hotel with delivery no earlier than 3 business days before the event. We have limited capacity and many events scheduled before and after.

Please label with conference name, company, date and contact person.

Alternatively, materials can be shipped in advance to our partner B Iversen, who will store, transport to the hotel for setup, and return them afterward as agreed. Contact: [booking@biversen.no](mailto:booking@biversen.no)

They need the following information:

- Conference name?
- Event date?
- International shipping?
- Who is paying for the services?
- When should the goods be delivered to Clarion?
- When should the goods be picked up from Clarion for return?

**REFRIGERATION/FREEZING:** Unfortunately, the hotel is unable to store refrigerated or frozen goods.

#### **Something extra for your stand:**

Page 2 of this document contains an overview and price list of additional equipment that can be ordered for your stand. You are welcome to request this on the spot, but as there is limited capacity, we recommend pre-ordering well in advance to ensure availability.

#### **After the exhibit:**

Storage is possible for up to 3 business days (subject to availability and prior request).

Please clearly label all packages using the information provided on page 3 of this document.

**N.B.!** Goods that have not been picked up by you or the transport company, after 3 days, will be returned by our transport partner, B. Iversen Spedisjon AS and an invoice will be sent to your company directly from the carrier.

**Packages that are not clearly marked with a company name or have other recognizable marks will be sent for environmentally friendly recycling.**



## Price list for extra equipment for your stand:

Limited capacity. You are welcome to order this on the spot, but as there is limited capacity, we recommend pre-ordering well in advance to ensure availability.

Contact [groups.cl.trondheim@strawberry.no](mailto:groups.cl.trondheim@strawberry.no) for questions or ordering extra equipment

SOMETHING EXTRA	
TECHNICAL	
SAMSUNG 50'' 4K tv	Kr. 3000 pr. day
Projector and canvas	Kr. 4000 pr. day
Cabled internet line (Limited availability)	20 Mbit/s: Kr. 500 pr. day 50 Mbit/s: Kr. 1000 pr. day 100 Mbit/s: Kr. 2500 pr. day 200 Mbit/s: Kr. 3500 pr. day
PRINTS	
Print	B/W: Kr. 2 pr sheet Color: Kr. 5 pr sheet
SERVERING	
Fruit platter (sliced)	Kr. 185
Salty snacks (bowl, approx. 250g)	Kr. 165
Biscotti (bowl, approx. 200g)	Kr. 155

**FEEL FREE TO CONTACT US IF YOU WANT TO RENT SOMETHING EXTRA, OR IF YOU WANT SOMETHING THAT IS NOT ON THE LIST.**

**WE WISH YOU A PLEASANT STAY WITH US!**



**STAND NUMBER (*STAND NUMMER*) :** \_\_\_\_\_

**COMPANY NAME (*FIRMA NAVN*):** \_\_\_\_\_

**FREIGHT COMPANY:** \_\_\_\_\_

*(FRAKT FIRMA/HENTES AV)*

(SHOULD YOU WISH, WE CAN ARRANGE FREIGHT WITH OUR FREIGHT PARTNER B. IVERSEN AS. THEY ALSO SHIP INTERNATIONALLY. PLEASE CONTACT THE CONFERENCE DESK FOR SHIPPING DOCUMENTS.)

**NUMBER OF PARCELS (*ANTALL KOLLI*) :** \_\_ OF \_\_

**CONTACT PERSON (*KONTAKTPERSON*):** \_\_\_\_\_

**PHONE NUMBER (*MOBILNUMMER*):** \_\_\_\_\_